

中華基督教會馮梁結紀念中學

收集個人資料聲明

本收集個人資料聲明（「聲明」）是根據個人資料私隱專員發出的指引編制。閱讀本聲明後代表閣下同意中華基督教會馮梁結紀念中學（本校）使用相關個人資料。

1. 個人資料收集目的

本校所有申請表格內所收集的個人資料，只會用作處理相關申請。

2. 個人資料的提供

閣下須確保向本校提供準確、完整及最新的個人資料。如閣下所提供的個人資料有誤，或會影響申請結果。

3. 個人資料轉移

除非有關人士已明確同意改變資料的用途，或該等用途得到法律准許，否則本校不會把已收集的個人資料轉移予第三方。唯若本校只代辦理該申請項目手續，而非主辦機構，本校會在處理申請時把收集的個人資料轉移給相關主辦機構。

4. 個人資料的查閱及修正

閣下有權要求查閱或更正與閣下所提供的個人資料。如閣下希望提出有關要求，請填妥個人資料私隱專員根據《個人資料（私隱）條例》第 67 條所指明的「查閱資料要求表格」(OPS003)，透過電郵(電郵地址：info@flk.edu.hk)向本校提出。

CCC Fung Leung Kit Memorial Secondary School
Personal Information Collection Statement

This Personal Information Collection Statement ("Statement") is prepared in accordance with the guidelines issued by the Privacy Commissioner for Personal Data. After reading this statement, you agree that the CCC Fung Leung Kit Memorial Secondary School ("Our school") can use your relevant personal data.

1. Purpose of Personal Information Collection

The personal data collected in all application forms of our school will only be used for processing the relevant application.

2. Provision of Personal Information

You must ensure that you provide us with accurate, complete and up-to-date personal data. If the personal information you provide is incorrect, the application result may be affected.

3. Transferal of Personal Information

Our school will not transfer the personal data collected to any third party, unless the individual concerned has given consent for a change of use of data or such use is permitted by law. However, in case the school is only processing the application on behalf of another organizer, the school transfers the personal data collected to the related organizer when processing the application.

4. Access to and Correction of Personal Information

You have the right to request access to or correction of the personal data provided by you. If you wish to make such a request, please complete the "Data Access Request Form" (OPS003) specified by the Privacy Commissioner for Personal Data pursuant to Section 67 of the Personal Data (Privacy) Ordinance, and send it by email (email address: info@flk.edu.hk) to our school.